

Audit Manager - Entertainment

Responsibilities:

- Responsible for reviewing royalty statements and reportings to ensure compliance with the royalty agreements.
- Reviewing and analyzing artist and producer contracts files, account information, statement data, and other pertinent information affecting the royalty calculations and reporting.
- Present findings and recommendations and facilitate the implementation of cost-effective solutions.
- Assist in analysis during audits by external audit firms.
- Perform special projects and other duties as assigned.
- The Royalty Audit Manager position reports to the Director of Royalty Audit.

Requirements:

- Experience in interpreting artist contracts and processing royalty statements.
- Experience in domestic and foreign royalty operations desirable.
- Excellent organizational, writing and communication skills.
- Able to meet deadlines and work well under pressure.
- Ability to identify and solve problems.
- Four year college degree in business preferred.
- Financial, auditing or legal experience a plus.
- Working knowledge of Microsoft Office applications (i.e. Excel and Word) and mainframe computer systems.
- Ability to multi-task with various projects.